



Aloha District 49

"Courage to Achieve"

District Executive Committee Meeting Minutes

Saturday, August 23, 2008



I. Call to Order - District Governor Lisa Foster called the meeting to order at 9:15 am.

The following members were in attendance:

Lisa Foster	Gloria Kern	David Adams
Carolyn Sawai	Laurie Makiya	Gloria Shishido
Tap Titherington*	Frank Vargo	Mercedes Bali
Kevin Doyle	Patricia Aiken*	Lina Carahasen
Angie Aniya	Wayne Nakamoto	
Nelson Nakagawa	Robert Pytlarz	*by TeleConference

II. Flag Pledge – Frank led the flag pledge.

III. Inspiration – Gloria’s topic selection was inspired by the current Olympics events. The selection is entitled “Act Out Your Dreams. Great dreams contain inexhaustible truths oriented like me for our future. What would it take to try to explain them? ...Act them out in living gestures. The more we put ourselves into a great dream, the more we get back. Great dreams are wells that never run dry.” By Michael Grosso Inbesole

IV. Reading of the District Mission – Lisa led the reading of the District Mission. Lisa commented on how Jana Barnhill’s speech at the International Convention focused on the mission of the district. She said that “Everything you do, your plans, your goals should always be in support of the district’s mission. We should look at whatever we do and see whether or not it is enhancing or supporting the district’s mission.”

V. Minutes – Lisa Foster

The minutes of the July 19, 2008, meeting was approved as written.

VI. Officers’ Reports

A. District Governor – Lisa Foster

Lisa’s written report is on file.

Critical Success Factors

Lisa focused on the critical success factors and reviewed the updates as written. We are 14% of our goal. Membership payments is always a big challenge and the one that we must work hard towards including the building of clubs.

TI’s Region II Challenge to the Districts

Lisa overviewed TI Region II challenge to the district to reach 25% of the district goal by September 30th. Lisa read the breakdown in her written report of the TI’s Region II challenge. Lisa commented that we can do it and it would take effort on everybody’s part. The immediate goal is to charter one club by September 30th.

Kevin commented on the membership number. If all the renewals are in you would have a number greater than 638. The real key is to get 50% of the membership with the renewals in between September 30th and the end of the year.

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Lisa reported further on the other districts having on an average 1-2 new clubs, and rallied that we can do it too. Additionally, Lisa reported that the districts' approved budget still needed to be submitted to TI. Jerome is on the mainland yet, and still needs to work on a problem in the budget and submit by September 30th.

Lisa reported on the AG's training list and its submittal deadline of September 30th.

Kevin clarified that although the officers must be trained by August 31,st the actual report is not due until September or October. TI gives us a lot of leeway in reporting the officers' training list. Cat added that the physical actual training must be done by August 31st.

District Incentives/Programs

The District Incentives flyers will be put on the website. The District Governor's Challenge flyer is still in progress and will be put up on the website. The club which achieves distinguished club status by March 31, 2009, would need to meet the membership requirement. The other incentive, the Outstanding Toastmaster award will be posted on the website.

Other Items

Name badges have been ordered but we will not receive until September.

International Convention

Lisa passed around the pictures she took at the International Convention and led the applause for the Distinguished District Award received by Kevin Doyle at the Convention, which Kevin held up for all to see.

Lisa commented that attending the convention gave her a totally new perspective of the internationality and the "globalness" of Toastmasters International which we don't really get from just going to club and district meetings. Plus the exposure to the world champions of public speaking was phenomenal.

Recommendations, issues and information

Lisa made the following recommendations to the district: to build new clubs, support the low membership clubs and special interest clubs, start advance clubs, and to "think out of the box" as well for the last item. Lisa also asked that membership promote the Distinguished Club Program at every club visit and every opportunity possible.

Lisa will be visiting clubs with Mercedes and Mercedes will be promoting the Distinguished Club Program.

B. Lieutenant Governor of Education and Training Report– Carolyn "Cat" Sawai

Cat's written report is on file.

Officer Training

Cat provided a handout of club officers trained for Divisions A, B, & C, and requested updates to the reports on the handouts. Cat commented that overall figures showing the training is going very well. Division A: 5 more clubs to be trained, 5 clubs at 100%, Division B: 7 more clubs to be trained, 4 clubs at 100%, and Division C: 8 more clubs to be trained, 4 clubs at 100%. 60% of leadership trained – certain that the figures will be bumped up, as Frank & Cat will be doing onsite training. Also, there's the mentorship and coaching training coming up. Cat recommended that those that attended the training share what they learned with their clubs. Note there's no expiration date for mentorship and coaching. The Area Governors are to send the message out to have the leadership track and program be in alignment with the International direction of

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emphasizing leadership benefits of the toastmasters program in conjunction with the communication track..

International Convention

Cat shared highlights of the convention: 1) emphasize the importance of leadership by integrating leadership into the credit system of distinguished clubs, 2) how do we bring in the youth into Toastmasters? Some ideas include: forming partnerships with Universities and show our youths how toastmasters can help with their careers and relationships, 3) marketing: our two most challenging items are new clubs and club growth, 4) There was discussion that the District Public Relations Officer, and the Treasurer may attend training at the International Convention with Marketing with Educational & Training and the District Governor 5) One regional advisor concept – single regional advisor where districts benefit on marketing and appointed by the board with the focus on marketing, 6) 12,000 clubs, 235,000 members worldwide, 49 distinguished districts, 7) District Officer training at the Region II level will continue, 8) China, Caribbean, and Sri Lanka are growing.

Cat learned that it all boils down to relationships – this is why we encourage you all to meet informally, get to know each other, visit your clubs, and form that rapport and bond. Have clubs visit clubs to infuse and energize. Relationships build the club, area, division, and district. TI is flexible and progressive. District 49 has a voice. It is important to submit your proxies, this can make the difference in the outcome of the votes. Remember to always ask yourself if your decision will benefit the critical success factors and if it does, go for it and just do it like NIKE.

Cat reported on the “Beat the Clock” challenge. Written report is on file.

C. Lieutenant Governor of Marketing - Anne Myers

Anne was not present. Anne’s written report is on file.

D. Public Relations Officer – Tappan Titherington

Tap was present by teleconferencing.

Tap is moving ahead with district newsletters starting in September. She mentioned that the newsletter will feature a story on each district officer so club members can be familiar with them and this familiarity perhaps may create an incentive or encourage club members to take on leadership roles, on the premise that “if they can do it, so can I.” Tap has not yet received contributions for the newsletter other than from the key 3 and encourages contributions from all TMs.

Tap reported that Officer Training call.scheduled for Monday 5:00 pm and Thursday, 7:00 pm All officers’ roles discussed on the call.

E. Treasurer’s Report – Jerome Fukuhara

Jerome was not present. Treasurer’s report was tabled.

F. Division and Area Governor Reports

1. Division A, Area 3 Governor – Patricia Aiken

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Pat's written report is on file. Pat reported on their Area Contest which is scheduled for Wednesday, October 29, 2008, at the Cameron Center in Wailuku and gave kudos to Island Air for holding reservations for them.

Gloria inquired about Club 910 which meets once a month. Pat reported the club is struggling and needs some boosting. Kevin mentioned that Anne Elaine requested that the club be listed as an advanced club, but it does not appear to be an advanced club. Pat hopes that perhaps the area excitement or inertia might help to boost the club.

2. Division A, Area 4 Governor – Wayne Nakamoto

Wayne's written report is on file.

Wayne went on vacation and met with former Area Governor, Khem Sharma. Training Aloha Toastmasters 601 and their 60th anniversary was in June. Outrigger TMs are requesting assistance in presentation skills training. David Adams asked if this could be a Speech Craft project. Kevin commented that it sounds like they are asking for consultation on how to make presentations and not necessarily how to do speeches.

3. Division A Governor – Gloria Kern

Gloria reported for Area 1. Their speech Contest has been scheduled for September 25th @ HECO Training Center on Ward at 6:00 pm.

4. Area 2 –

BOH's TM correction. New members listing/count correction.

5. Area 6 – Robert Pytlarz

Robert is in contact with bank toastmasters for training. Olelo has 11 members. Their challenge as a bank club is such that being a TM on their resumes is a good thing, but they lack a supportive manager as well as a central meeting location.

6. Division B - Laurie Makiya

Officers List

Cat mentioned that Chris wanted to check on how to put it into the website.

Palolo has a new meeting place at the Atherton YMCA.

There will be a joint speech contest at Waipahu.

Division B, Saturday October 25, 2008

New Club

Her Area Governors are on schedule

7. Area 11 – Dave Adams

Transportation – All officers are trained.

Abe Lee Realty – 6 officers trained

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Club visits: Meetings ran well.

Area Contest is scheduled for September 12, 2008 at 6:00 pm at Abe Lee Realty. It will run jointly with another area. He will notify on further details for Cat to post on website.

Gloria Shishido mentioned that Windward Winners are now meeting at McDonalds in windward.

8. Division C – Frank Vargo

Training...attitude (re advance training), James Abeshima did training. Division Contest is scheduled for November 8, 2008.

VII. Committee Reports

A. Conference Chair – Gloria Shishido

Fall Conference

Gloria Shishido reported that the District 49 Fall Conference will be held on November 22, 2008, at the Pagoda. IT President, Jana Barnhill will be attending. Gloria also commented that the detailed arrangements and protocols involving Jana's activities while she is here needs constant monitoring, Gloria will also be the "Events Manager" for a successful visit with Jana. Gloria passed around a sign up sheet calling for volunteers for the conference. Tap to get the promos and info out. Corporate visits will be done on November 21st. Looking for new potential clubs by November 14th for five names for corporate visits.

Cat added as an FYI, two "thank-yous" for the support of HECO and Ward Transformers. They are planning a meeting after the training meeting.

B. Resource Chair – Education, Training, and Mentoring – Lina Carahasen

Lina spoke on making members more aware of leadership in the district and likened it to student going to college. Make the clubs aware of the requirements, responsibilities, mentorship, and sponsorship information.

C. Resource Chair – Distinguished Club Program – Mercedes Balli

Mercedes reported that she will be visiting clubs that were not distinguished as well as recognize those that were. She is working with the reports on TI.

D. District Directory Chair – Ron Mobley

Ron was not present.

Frank Vargo commented that there are serious errors in the directory info. Lisa requested that updates of the directory be forwarded to Ron ASAP. Kevin recommended that the clubs should go to TI and correct the information as Ron is pulling his info from TI. TI is the source of the data so TI must be notified to do the corrections. That way clubs do not need to update in 2 places. It is essential that the club update TI immediately.

VIII. Confirmation of Quorum

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Angie Aniya with Kevin's help confirmed quorum. There were 13 voting members present (including 2 by teleconference) of 22 voting members and 3 non-voting members, as well, for a total of 16 members present at the meeting.

IX. Unfinished Business

1. Tap to fly over to Cat's Training and to go to Gloria's President's protocol meeting. Kevin added that it was a good idea for Tap to do this. The district's key 3 will be finalizing the budget and Cat added that funding for said travels has been included in the travel portion of the budget.
2. Kevin added that speech contest travel will no longer be funded by the district funds as it has been before. Moving forward, district funds will be used to support and promote critical success factors and will not be used for speech contests.
3. Kevin also stated that the "reimbursement guidelines" are online. Nancy, the TI VP in charge did not get back to him regarding fundraisers. TI has rules and guidelines on fundraising. Mercedes suggested that we use the silent auction for speech contest travel. Gloria Shishido stated that the silent auctions were already being used to break even for conference expenses and suggested that the areas can conduct silent auctions. Kevin added that we could charge admission fees for speech contests or budget this at the division level – "think outside the box". Kevin further added that TMs seek corporate sponsorships to help offset costs.
4. Kevin emphasized the importance of proxies because District 49 can make the difference, and gave an example of how District 49 proxies made the difference in helping plan strategies of TI.
5. Kevin discussed the district website. Kevin added info that the "hunt calendar" search engine does not work. Instead we should use "Google Calendar" which is much better. Also regarding TI reports, Kevin demonstrated how to get to the district reports, how to pull out information from the website so that when reports are given they would not be "flat" reports but instead reports given from various perspectives. Kevin stressed the fact that clubs need to access TI and update that primary source for our directory info. Gloria added that if clubs needed to get their code, they can simply call TI and they will give you the club code number. On data mining, there is a lot of information on the website that can give club indicators, historical records, etc.
6. Discussion on club coaches, sponsors, & mentors. It was reported that we have no club coaches in the works. Sponsors and mentors are assigned by Lisa for new clubs. The sponsor assists in the chartering of the club. The mentor stays with the club up to 6 months to help them get started and learn the format. The coach stays with the struggling club for 12 months or less. To earn credit for coaching, the club must become a "distinguished club" within 24 months. Lisa assigns the sponsors, the mentors, and the coaches and coordinates with Anne.
7. Cat and Kevin spoke about the websites and gave various e-addresses: District49@gmail.com, google.com/site/tmaredips/June-Julytraining; www.region2tm.org/districts; www.district49.org/winners.html (contest winners), etc. Kevin and Cat encouraged the use of the websites, to crosscheck info, compare reports, and check progress. If you can't find something, just go to the google search engine. Cat added that there is information online available with step by step instructions.

X. Announcements

None.

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Adjournment – The meeting was adjourned at 11:36 AM. The next meeting will be on Saturday, September 20, 2008 at 9:00 AM at the Pauahi Tower 5th Floor (HECO ITS), 2003 Bishop Street Tamarind Park/Bishop Square - the Mauka Tower).

Respectfully submitted,

Angie Aniya

Approved: _____