



Aloha Toastmasters District 49
"One Canoe, Many Paddles"
District Executive Committee Meeting Minutes
Saturday, March 15, 2008



I. Call to Order

District Governor Kevin Doyle called the meeting to order at 9:09 AM. Tappan Titherington was conferenced in from the Big Island.

The following members were in attendance:

Kevin Doyle	Carolyn Sawai	Gloria Shishido
Anne Myers	Robert Lum	Nelson Nakagawa
Laurie Makiya	Gloria Kern	Khem Sharma
Yisa Price	Michael Mackey	Frank Vargo
Tappan Titherington	John Wayte	Ron Mobley

II. Pledge – Ron Mobley led the Flag Pledge.

III. Inspiration – Tap Titherington shared inspirational words.

IV. Reading of the District Mission – Kevin led the reading of the District Mission.

V. Minutes – Kevin Doyle

The minutes of the February 16, 2008 meeting were approved as amended with one amendment:

Page 5, paragraph 2 - under Committee Reports – Spring Conference: “We need to be out by 3:00 pm at Pagoda so we will be working with a start time of 7:30 am.” Change from 4:00 pm to 3:00 pm.

VI. Officers' Reports

A. District Governor – Kevin Doyle

Kevin’s written report is on file.

Kevin went over the Critical Success Factor numbers. Interestingly, for Membership Payments we are at 57.71% percent complete with 9 clubs out of 60 who paid dues and makes our district 20th in the world. We lag in the Advanced Communicator Awards. We need 8 to hit our goal. Competent Communicator Awards we are doing very well.

We have two more weeks to get in 51 more club membership dues by the March 31st. Toastmasters has its very last grace period this time. In order to get DCP credit, currently Toastmasters gives clubs a 10-day grace period until April 10th. This will be

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the last time. Effective July 1st, there will no longer be a grace period for Distinguished Club Program credit. We have not talked about the grace period as we want Clubs to get their dues in by the March 31st deadline, so we have an idea of how many additional membership payments are needed to reach our goal of 2,417 and become a Distinguished District.

We are doing really well in the Critical Success Factors. Within the region, we are first in active clubs, second in Membership Payments, seventh out of eight for Advanced Communicator, and third for Competent Communicator.

Clarence Lee has graciously agreed to accept the Communication and Leadership Award at the District Conference. Past recipients include Governor Linda Lingle, June Jones, and last year Tom Moffat.

B. Lieutenant Governor of Education and Training – Lisa Foster

Lisa was not present. She did file a written report.

Kevin went over the highlights with reminders on:

- Obtaining Competent Communicator and Advances Communicator Awards.
- LGET's Spring Challenge from March 1 – April 30, 2008.

C. Lieutenant Governor of Marketing – Carolyn “Cat” Sawai

Cat's written report is on file.

Cat said there are three clubs with below ten members, Maharlika, Koinonia, and Laulima. There are three clubs at ten members, Kamaaina, Olelo Wahine Pa'ahao, and East Hawaii.

Cat visited the low member clubs with Anne. Cat said she was there to see if the clubs could increase membership. She said they were all excited to try new techniques for building membership. She asked the Area Governors to help these clubs.

Cat asked John Wayte to give an update on Kapolei Hale. She said the name may change to Kapolei Toastmasters. John Wayte gave an update on the Kapolei Hale club. He said that on Fridays there are a lot of people that take off. They have affirmed the meeting date as the 2nd and 4th Thursdays of the month from 12 to 1 p.m. starting on Thursday, March 27th. The club will be an open club. The first meeting was on Ice Breakers, the second on Table Topics, and the third on evaluations. The contacts for the club are John and Cat. He said there was enthusiasm and the club will go!

Century 21 will have a demo meeting on Wednesday, March 19th. This is Mike Mackey's group and is another potential club.

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Reminders:

- Dues are due on March 31, 2008.
- Talk up Toastmasters is February 1 – March 31, 2008.
- Cat was thinking about doing a sponsors and mentors training.

Nelson said there was another lead with Coldwell Banker.

Kevin said there were two more leads, one for CB Richard Ellis and Hawaii Federal Credit Union.

D. Public Relations Officer – Flo Johnason

Flo was not present.

E. Treasurer's Report - Robert Lum

District checking account as of today was \$9,500.88. Our district reserve balance as of 2/29/2008 was \$7,938.24. Kevin stated this will grow after dues collection.

F. Division and Area Governor Reports –

1. Division A Governor – Beth Hoban

Beth was not present. Beth's written report is on file.

Gloria Kern gave an update for Division A.

Area 1

Babbling Brook has 3/10 goals met. Firstmasters has 2/10 goals with 15 members. Na Hoku Kai met 5/10 goals. Ward Transformers met 5/10 goals. Honolulu's Finest met 3/10 goals.

Area 2

City and County has 3 goals met and still needs 6 members to get to membership base. Liliuokalani has met 4 goals with 4 members to go. Polygot has met 4 goals with 1 member to go. Queen's has met 5 goals with 1 member to go. Spirent with 5 goals and 27 members now.

Polygot conducted special events.

- They took first place in the HPU Carnival of student clubs and won \$150.
- They will be having a presentation by Dr. Linda Wheeler, who teaches at HPU from which they have gained more members.
- Announcement, they will host Governor Lingle to talk about communication and leadership and what that would mean to the students. This is scheduled for next Thursday, March 20th at 2:00 PM.

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Area 3

Out of 5 clubs 3 of them have reached 5/10 goals.

Area 4

Dwindling members at Ha' Aheo Wahine (woman's prison club) and has not been visited.

2. Division B Governor – Nelson Nakagawa

Nelson's written report is on file.

All of the areas have at least one club with 5 goals obtained. DBEDT is doing well with 6 goals.

Membership overall is increased by 17 this past month. Laulima obtained one new member. HECO had 5 new members.

Educationals are a little slow and we will focus on this.

After today all of the Area contests will be done.

Division B is tentatively scheduled for Saturday, April 5th. If there is not a contestant from Kauai then the day may be moved to an evening contest.

3. Division C Governor – Debora Tandal

Debora was not present. Debora's written report is on file.

Area 9

Frank has visited all of the clubs except for the prison club.

Area 12

Tap reported that Hilton now has Debbie Revilla who is the Maui Area Governor who lives on the Big Island.

Area contest is on March 29th and Kona is hosting.

Kulani prison club is a subset of the Halawa club. They had a graduation and three members got CCs yesterday. They will be putting on a Demo Meeting.

Kevin followed-up whether Kulani cannot have an official mentor, sponsor, or coach (i.e. for credit). The answer is no because a sponsor is for the first 30 days of a new club, a Mentor mentors a club for its first 6 months, and a coach works with an existing club but the club needs to have less than 12 members then the

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coach works with them for a year to get them to be distinguished. Ho'oponopono Pa'ahao is distinguished.

Tap will be looking at the possibility of forming a new club at Kulani and she said there were 6 Toastmasters that support the Kulani club. Cat will provide information to Tap.

IX. Committee Reports

Spring Conference

Ron stated we have 16 signed up for the Spring Conference.

Gloria asked that the Area and Division Governors have the flyers available.

Nominations

Gloria is still working on the nominees. Her goal is to have for preliminary approval by the April DEC meeting.

X. Confirmation of Quorum –

Ron Mobley confirmed quorum of 13 of 22 voting members of the DEC were present.

XI. Unfinished Business -

Kevin stated we will be submitting realignment. Division B has our weaker clubs with Division A and C having the stronger clubs so we want to realign. If there are any suggestions, please give to Kevin and this will be presented at the District Conference and in effect for the next year.

Kevin stated for Windward Winners the club was slotted into Area 11 and with the next realignment will likely move to Area 4. Gloria said for future clubs we should look at future realignment to place them appropriately.

XII. New Business –

Ron wanted everyone to be aware that there is a new tax form for clubs due on May 15th. Not everyone would have gotten the word because they didn't get their officer's list in. Division and Area Governors should make sure the clubs are aware.

Kevin will also put up on the website and asked that clubs check the District website (district49.org) for new information.

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Kevin said there are two pieces to the process. One is registering as a user with the IRS online and the other to file the report as the user with the IRS. The report can only be filed for a tax year that has ended, i.e., 12/31/2007. Most clubs have this date. Some clubs have 06/30/2008 and for this date you are not allowed to file. If a club finds that during the filing process, the IRS says the club cannot file at this time because they have a 06/30/2008 tax year end date, they should stop the online filing AT THAT POINT and simply contact Toastmasters International (TI) at the email address in TI's instructions. TI will then work to get this date corrected and notify the club later in the year to complete the process. This is a new IRS requirement that TI fought and lost; in the past TI world headquarters filed this for all the clubs, but the IRS is insistent that individual clubs file this on their own. TI's instructions are excellent and clubs will have no problem if they read and follow them carefully (including STOPPING the filing process if an IRS screen says their tax year has not ended. All of the problems we have heard about involve clubs that ignored this message during the process and kept trying to complete the filing after the IRS said they couldn't.)

Refer the clubs to send an email to TI if they don't have the instructions on what to do and encourage them to get it done.

XIII. Announcements

Kevin clarified to meet the District Governor's Challenge clubs to earn at least five points in the Distinguished Club Program and have at least 20 members or a net increase of five members and submit their spring dues on or before the March 31st deadline.

Adjournment – The meeting was adjourned at 9:56 AM after which a training module was conducted on Performance Reports. The next meeting will be on Saturday, April 19, 2008 at 9:00 AM at the Pauahi Tower 5th Floor (HECO ITS), 2003 Bishop Street Tamarind Park/Bishop Square - the Mauka Tower).

Respectfully submitted,

Anne Myers

Approved: _____