



Aloha Toastmasters District 49
"One Canoe, Many Paddles"
District Executive Committee
Meeting Minutes
Saturday, October 20, 2007



1. Call to Order

District Governor Kevin Doyle called the meeting to order at 9:04 AM.

The following members were in attendance:

Kevin Doyle	Lisa Foster	Carolyn Sawai	Robert Lum
Anne Myers	Beth Hoban	Nelson Nakagawa	Debora Tandal
Laurie Makiya	Gloria Kern	Yisa Price	Lorene Fujimoto
Michael Mackey	Frank Vargo	Ron Mobley	John Wayte

2. Kevin Doyle asked if anyone was pulled over today at the Tripler Gate and the response was no one was pulled over and only required to show ID. At the last DEC meeting, cars were pulled over to another building to show ID. Kevin said this would not work having 60 or more attendees at the District Training. The December 1st Training has been moved from Tripler to the Queen's Kamehameha Auditorium.

3. Pledge – Kevin Doyle led the Flag Pledge.

4. Inspiration – Cat Sawai read an inspirational message.

5. Reading of the District Mission – Kevin led the reading of the District Mission.

6. Minutes – Kevin Doyle

The minutes of the September 15, 2007 meeting were approved as written.

7. Officers' Reports

A. District Governor – Kevin Doyle

Kevin's written report is on file.

Toastmasters International (TI) just released the end of the month figures. We are up in payments to 713. There were some that missed the 9/30 deadline and came in in early October. On 10/18, Kevin received a list of active members of the district and showed members paid at 907. The inactive members at 345 represents members that did not renew and the two clubs Kapalua and Pacific Voices who did not recharter.

Congratulations to Cat and Mercedes who brought in R.M. Towill Engineering with 23 members. This offset the loss of the Allan Place club.

District Executive Committee Meeting Minutes

October 20, 2007

Page 2 of 8

The Fall Conference is coming up and members are absolutely needed from each of the clubs with their proxies. We do need to step up the efforts for conference registrations.

B. Lieutenant Governor of Education and Training – Lisa Foster

Lisa provided a written report for file.

Lisa will be recognizing at the District Conference the clubs with 100% club officers trained with a blue ribbon as well as the educational achievements from May 2, 2006 through October 31, 2007. There is a list on the website as to who will be recognized. Lisa asked everyone to encourage club presidents to participate in the Fall Conference.

The Fall LGET Challenge is underway. There is one person from Ho'oponopono Pa'ahao who has achieved his CC and CL.

The Toastmasters Leadership Institute (TLI) will be December 1st. The tentative theme is Each One, Reach One. It will be focusing on membership recruitment, retention, and extension. Lisa has approached several people to help with the panel. She will be looking to people who have had success in membership recruitment and explain how they did it.

Lisa needs the speech contest winners for engraving. There is a spreadsheet and make sure the name spelling is correct. There are no extra plaques.

C. Lieutenant Governor of Marketing – Carolyn “Cat” Sawai

Cat's written report is on file.

Kevin already mentioned we welcome R.M. Towill. In the Critical Success Factors, we are at 59 clubs as we will be losing Allan Place. We are at 713 payments with a net of 1,704 behind. We have to continue to get the payments in and recruit new members.

For Windward Winners, Cat and Gloria are doing a Speech Craft at Windward Community College with the last session next Tuesday. She liked this venue as it introduces people to Toastmasters in a nice pace and fashion. We are trying to get a couple of people who have taken Speech Craft, which is conducted at no charge, and get them into Windward Winners. We are hoping to get something similar going for Leeward Leaders. Something to think about if your club is short on members. Cat mentioned that Maharlika Express has also done a Speech Craft.

Cat presented a chart to be sent out periodically which shows outstanding items for the Area Governors to see what items are due for what club. Cat requested feedback from the Area Governors.

District Executive Committee Meeting Minutes

October 20, 2007

Page 3 of 8

The area visits need to be submitted, most areas need to submit although there are a few that are completed. Please file area visit reports by 10/31/2007. Cat sent, via email to the area governors, tools to be sent to the clubs. There are tools/procedures for membership payments and club officer reports. Cat has copies and she sent via email steps on how to file area reports online to TI.

Cat wanted to setup an informal meeting to get all of the area governors together and go through basic steps and how to schedule the next round. The meeting will focus on how to schedule the next round and help to organize activities. This meeting will be setup very soon.

D. Public Relations Officer – Flo Johnason

Flo had a family emergency this morning.

Flo has sent out a news release on the Fall Conference which Kevin will ask to be distributed to the DEC. Hopefully, we will get some media coverage.

E. Treasurer's Report - Robert Lum

Robert reported our current balance in our District checking account as of 10/18/2007 is \$5,041.91. In our District Reserve account as of 08/31/2007, the balance is \$13,626.40. There is a deposit into the District Reserve balance whenever we receive a dues payment. This account is used for stocking the district bookstore and can be transferred to write checks for the District.

All budget and audit materials have been submitted to TI and are in compliance.

Robert reminded everyone, as the speech contests are in progress, to please submit any reimbursements to him.

F. Immediate Past District Governor – Gloria Shishido

Gloria was not present.

G. Division and Area Governor Reports –

1. Division A Governor – Beth Hoban

Beth's written report is on file.

All of the area contests have been completed and the Division A contest is on Saturday at the Queen's Kamehameha Auditorium from 10:00 AM to noon.

Area 1

Thanks to Laurie as she has completed all of her area visits online. R.M. Towill's officer's training and installation will be done by Babbling Brook on 10/31/2007. Laurie is planning her area visit in early December.

District Executive Committee Meeting Minutes

October 20, 2007

Page 4 of 8

Area 2

Polyglot will be having their officer elections in November.

Gloria asked if there is someone who knows of a Kapolei luncheon meeting. The closest is the Leeward Leaders, a nighttime club. A suggestion made to talk to Cat if a club can be formed on the Leeward side for a luncheon meeting. The discussion will be taken offline.

Area 3

There is a concern with Toastmasters at Kapalua. Debbie Revilla was helping them through the process and Debbie has moved. Beth has been trying to get a hold of Debbie. However, Debbie is busy transitioning to a new job and moving to the Big Island. Beth has been in touch with Elaine Johnson who is the Secretary/Treasurer. Elaine will help them submit dues online. Beth has also left a message for the club president. Kapalua did send a contestant to the area speech contest. Area 3 has three contestants for the Division A contest on Saturday. The contestants will turn in their vouchers on Saturday. Beth requested if someone can help pickup the Maui contestants from the airport.

2. Division B Governor – Nelson Nakagawa

Nelson's written report is on file.

All areas have completed their club visits and will be complete with the online reports by the end of the month. There is one more officer list outstanding.

Area 5 – Allan Place is closing down. Nelson asked if there were any thoughts on retaining the charter. Rechartering requires that three members from the old club become members of the new club. This retains the history of the club. Nelson said they can save the charter payment. Kevin said that the two new potential clubs have already paid the charter fees. Therefore, Allan Place is gone.

Kevin stated numbers are assigned in the same order as the toastmaster member numbers. TI assigns the club number and the 20 members' numbers will be from the same set of numbers. The club number is assigned when the \$125 charter payment goes in. Then, they confirm the number and assign officially after the 20 members are in.

Area 6 – HECO club had their open house and they had a good turn out and potential members. A suggestion made to Lisa Foster to contact someone from HECO club for the TLI panel.

District Executive Committee Meeting Minutes

October 20, 2007

Page 5 of 8

Area 8 – Pacific Voices has 22 members. They are having problems with paying the member dues and submitting their officer's list so Mike is working with them. The paperwork is very lacking. The TI website shows 10 members. The secretary is trying to get the dues paid. Clearly, it is not showing up on the reports.

Division contest was last Thursday and Nelson thanked the area governors.

3. Division C Governor – Debora Tandal

Debora's written report is on file.

All of the clubs have submitted their dues. Debbie thanked everyone for their help on the Division C speech contest.

The written report shows how many club visits were done for each area. Area 9 is on schedule to be complete by the end of the month. Area 12 is on schedule. For Area 10, Cat will do the last report next week.

Waianae Coastmasters had an open house and they obtained five new members. The last meeting went really well. Debbie will be following up on the club officers list.

Area 12 – Tapp was asking for training in January. Debbie is willing to go for a day, like a Saturday. Kevin asked to take it off line about the trip. Ron said it has been done in the past. Robert said there is money allocated for travel.

Area 11 – Area 11 did not do any club visits. Gail will need some help with the club visits.

8. Committee Reports

District Conference will be discussed under Unfinished Business.

9. Confirmation of Quorum –

Ron Mobley confirmed quorum of 14 of 22 voting members of the DEC were present.

10. Unfinished Business -

Conference

Kevin said the registration count is at 32 with a minimum requirement of 80. We need to get more attendance. At the Na Hoku Kai meeting, Gloria gave one of her project speeches about some ideas for drumming up attendance. Some of the ways below were then discussed at the conference committee meeting:

- A request was sent out to all Club Presidents to award the Outstanding Toastmaster for the club. A form was attached to help them with how to select the Outstanding Toastmaster. Kevin encouraged the presidents to have the recipient sign up for the

District Executive Committee Meeting Minutes

October 20, 2007

Page 6 of 8

conference for the person to be recognized. Kevin has already received one selection from a club president.

- We will be soliciting attendance via the proxies. We need a quorum of members in order to conduct the semi-annual business meeting and to approve the budget. If we do not get a quorum, we need to call a special vote and now emails are allowed. The last time it was questionable on the use of emails. Ron wrote to TI and the TI board decided on accepting emails.

We want to make sure there is a quorum of clubs represented and the proxy is carried by the President and VP of Education. They must have the signed proxy of the President and VP of Education. This is different from the regional and international proxies where the proxies are forwarded to the District Governor for voting. This is confusing for the clubs.

Debbie asked what is on the agenda for the conference. Kevin stated when the proxies are sent out they will get information about the conference. Kevin also stated DEC members get a proxy. The business meeting starts at 1:00 PM.

- Mercedes will be contacting the past District Governors.
- Area governors should contact their club presidents to have their members attend the conference. Explain to them the benefits of the conference and the people you get to meet along with presentations and the speech contests.
- If you have a club visit, take some conference forms with you. Offer to get the money in for the club members.
- Mercedes will try and involve First Timers that are trained judges in the speech contest because if the First Timer is involved they are more likely to attend.
- Area Governors can suggest to the club presidents of company sponsored clubs to see if the company will support attendance to the educational conference. DBEDT reimburses and Hawaiian Electric provides \$100 to each club for each conference.

Kevin said we need 40 or more clubs for quorum and we need 80 attendees for the conference. He said going forward this is a training ground for the fall, then spring, then next fall conference. Kevin a week ago extended an invitation and was accepted by the Senior Vice President (next International President), Jana Barnhill, for the next fall conference.

Ron corrected the quorum number as we have 60 clubs with two votes per club for 120 votes possible. We need 41 votes to have quorum and the DEC votes do not count in the quorum. The DEC members can carry their club proxy.

Frank asked if you are a member of more than one club can you vote for both clubs. Ron responded you can only have two proxies. Kevin stated the DEC members can have three votes with one as your DEC vote.

Ron passed out samples of the name tags.

District Executive Committee Meeting Minutes

October 20, 2007

Page 7 of 8

Beth said at the conference Linda Wheeler will have a table to sell her book. Linda Wheeler is an excellent speaker. We may want to provide a biography on one sheet about the speakers.

Kevin mentioned a couple of contests are underway, which are on the front page of the District 49 website. One is the Lieutenant Governor of Education and Training (LGET) Challenge for a club to get two CCs or one AC by November 30th. We are ahead of last year for educational. As soon as we started the contest, only one person submitted their award. The other is the District Governor's challenge. We want clubs to be distinguished and there is a rush at the end of the year. The club needs five points to be distinguished and they are distinguished after the March dues are paid. The challenge is to be distinguished by March 31st. The club will get a ribbon for their banner.

11. New Business –

No new business.

12. Announcements

Cat read the following poem:

To our DEAR Area Governors:

It has been 4 months and I bet this is true. You are telling yourself: "What I'd get myself into?!" Some clubs make you smile and some make you cry but when it all comes together, it's a feeling money can't buy. You help people succeed; for many, you inspire. When your areas are distinguished, the whole district is on fire. To witness a support system that "breaks the mold", just ask your DEC for help; and you will never hear a "no". It's not for pay or promotion and servant leadership feels great. This is a world where everyone steps up to the plate. Laurie, you have a new club; for contests, they are fair game. We know you can handle 6 clubs 'cause your idol is Bruce Wayne. Gloria and Khem your joint contest was the bomb, with those blue and pink papers, nothing could go wrong. Debbie and Tapp our fellow areas govs across the sea, your contests always "rock" and you do amazing deeds. Kathy you have "Aloha" and the "Winners". Wow your contest had lasagna dinner! Joint contest #1 was conducted by Yisa and Lorene. Smooth and well prepared in that beautiful building in Green. Mike you are so supportive at every event and you are "on it" with your paperwork, we got the 5 reports you sent. Gail, a new toastmaster and you still stepped up to bat, served as contestant and now AG...wow you're all that. Frank you are a trooper, stepped in late, helping with 10 (Area 10). You're always have a smile and now its time we end.

Area Governors: You are the core...the bridge...the glue. We don't know what we would do without you.

Thank you very much.

District Executive Committee Meeting Minutes

October 20, 2007

Page 8 of 8

Adjournment – The meeting was adjourned at 10:09 AM. The next meeting will be on Saturday, December 1st, 2007 at 8:00 AM at the Queen’s Medical Center, Kamehameha Lounge and Auditorium.

Respectfully submitted,

Anne Myers

Approved: _____